# **Minutes of Regular Meeting**

# The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, March 21, 2016, beginning at 6:30 PM in the Library of the Elementary Center located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay

Mrs. Melinda Errett

Mr. Louis R. Ursitz

Ms. Loretta B. Kendall

Mr. Christopher Lauff

Mrs. Jeanine Miles

Mrs. JoAnne Wagner

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent

Mrs. Jessica L. Drylie, Business Manager

Mrs. Lori A. Cowden, Secretary to the Superintendent/Board Secretary

Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Twp. Kristy Kittleson – Midway Megan Kelley - FCEA

- I. Executive Session (6:30 PM)
- II. Call to Order, Pledge of Allegiance, Roll Call By Whom: Mrs. McKay Time: 7:04 PM
- III. Approval of Agenda Regular Meeting of March 21, 2016

  1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Lauff Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Lauff that the Board approve the agenda for the Regular Meeting of March 21, 2016. Motion passed unanimously.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Kristy Kittleson - Midway - Asked about the possibility of lead in the water and if any testing would be done.

Dr. Jacoby followed up with Mrs. Kittleson regarding Fort Cherry water testing and results from county about lead and local water.

V. Action on the approval of Minutes

1<sup>st</sup>: Mrs. Miles

2<sup>nd</sup>: Mrs. Wagner Motion: 7-0

Mrs. Miles made a motion, which was seconded by Mrs. Wagner that the Board approve the Minutes of February 22, 2016. Motion passed unanimously.

VI. Secretary's Correspondence

There was no Secretary's Correspondence.

VII. Treasurer's Actions

A. Action on the approval of the Bills for Payment

1<sup>st</sup>: Mrs. Wagner

2<sup>nd</sup>: Mrs. Miles

Motion: 7-0

Mrs. Wagner made a motion, which was seconded by Mrs. Miles that the Board approve the Bills for Payment. Motion passed unanimously.

B. Action on the approval of the Treasurer's Report Account Summary

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Miles

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Treasurer's Report Account Summary. Motion passed unanimously.

C. Action on the approval of the Budget Control Report

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Miles

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Budget Control Report. Motion passed unanimously.

VIII. Reports

A. Board Reports

Mrs. Miles reported to the Board that the 7<sup>th</sup> Grade Volleyball team is undefeated so far and have 1 more game.

# B. Solicitor's Report

There was no Solicitor's Report given.

# C. Superintendent's Reports

The Superintendent's Report has been attached in its entirety and is part of the official minutes of the Board.

- IX. Old Business
- X. Personnel and Curriculum
- A. Acknowledge the resignation of Joy Daviduk as the Lead Teacher in Alternative Education effective March 24, 2016

The Board acknowledged the resignation of Joy Daviduk as the Lead Teacher in Alternative Education and thanked her for her service.

B. Action on the approval of the Special Education Comprehensive Plan 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Ursitz Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Special Education Comprehensive Plan, which will be displayed on the website for 30 days before being submitted to the state. Motion passed unanimously.

C. Action on the approval of AP Computer Science A

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Miles

Motion: 7-0

<u>Discussion:</u> Dr. Jacoby stated this course is being added as a sequential addition to current programming.

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the AP Computer Science A course. Motion passed unanimously.

#### XI. Buildings and Grounds

A. Action on the approval of the waterline upgrade design proposal provided by CJL Engineering

1<sup>st</sup>: Mrs. Wagner 2<sup>nd</sup>: Mrs. Miles

Motion: 0-7

Mrs. Wagner made a motion, which was seconded by Mrs. Miles that the Board approve the waterline upgrade design proposal provided by CJL Engineering. Motion fails.

New motion:

Action on the approval of the waterline upgrade design proposal provided by CJL Engineering without the existing tower pipeline.

1<sup>st</sup>: Mrs. Wagner

2<sup>nd</sup>: Mrs. Miles

Motion: 6-1

<u>Discussion</u>: on approving design with or without water tower. Water tower has been inspected and needs painted in the next 5-7 years to maintain...current quote \$400,000.

Mrs. Wagner made a motion, which was seconded by Mrs. Miles that the Board approve the waterline upgrade design proposal provided by CJL Engineering without the existing tower pipeline. Motion passed 6-1 with Mr. Lauff voting No.

B. Action on the approval of the 5-year agreement for inspections, cleanings, service and full replacement of the District Security System Cameras with Johnson Controls, Inc. starting year 1 at \$9,912.00 through year 5 at \$10,793.00 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Ursitz Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the 5-year agreement for inspections, cleanings, service and full replacement of the District Security System Cameras with Johnson Controls, Inc. starting year 1 at \$9,912.00 through year 5 at \$10,793.00. Motion passed unanimously.

# XII. Transportation

A. Action on the approval of a special education bus contract 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the special education bus contract. Motion passed unanimously.

#### XIII. Finance

A. Action on the approval of the Preliminary Administrative Budget for the 2016-2017 school year

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Miles

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Preliminary Administrative Budget for the 2016-2017 school year. Motion passed unanimously.

# XIV. Technology

A. Action on the approval of the proposal by All Covered to perform a complete IT assessment not to exceed \$4,000

1<sup>st</sup>: Mrs. Miles

2<sup>nd</sup>: Mrs. Errett

Motion: 7-0

<u>Discussion:</u> All Covered will assess: Infrastructure, Financial, Operational, and Educational Technology.

Mrs. Miles made a motion, which was seconded by Mrs. Errett that the Board approve the proposal by All Covered to perform a complete IT assessment not to exceed \$4,000. Motion passed unanimously.

#### XV. Athletics

A. Action on the approval of a Varsity Football volunteer

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Wagner

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Wagner that the Board approve Garrett Whalen as a Varsity Football volunteer. Motion passed unanimously.

B. Action on the approval of an Assistant Boys'/Girls' Track coach 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Wagner Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Wagner that the Board approve Elizabeth Johnston as an Assistant Boys'/Girls' Track coach. Motion passed unanimously.

C. Action on the approval of a Volleyball volunteer 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Wagner

Mrs. Wagner Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Wagner that the Board approve Kelly Slates as a Volleyball volunteer. Motion passed unanimously.

D. Acknowledge the resignation from David Phillips as the Assistant Varsity Football coach

The Board acknowledged the resignation from David Phillips as the Assistant Varsity Football coach and thanked him for his service.

E. Action on the approval of a Varsity Softball volunteer 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Wagner Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Wagner that the Board approve Robert Vetter as a Varsity Softball volunteer. Motion passed

unanimously.

F. Action on the approval of a Baseball volunteer 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Wagner

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Wagner that the Board approve Tanner Garry as a Baseball volunteer. Motion passed unanimously.

XVI. Activities

XVII. Textbooks and Supplies

# .XVIII. Policy

A. Action on the approval of revisions to Policy #248 - Sexual Harassment 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #248 – Sexual Harassment. Motion passed unanimously.

B. Action on the approval of revisions to Policy #314 - Physical Examinations 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #314 – Physical Examinations. Motion passed unanimously.

C. Action on the approval of revisions to Policy #317 - Disciplinary Procedures 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #317 – Disciplinary Procedures. Motion passed unanimously.

E. Action on the approval of revisions to Policy #319 - Outside Activities 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #319 – Outside Activities. Motion passed unanimously.

F. Action on the approval of revisions to Policy #320 - Freedom of Speech in Non-School Settings

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mrs. Miles

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #320 – Freedom of Speech in Non-School Settings. Motion passed unanimously.

G. Action on the approval of revisions to Policy #324 - Personnel Files 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #324 – Personnel Files. Motion passed unanimously.

H. Action on the approval of revisions to Policy #325 - Dress and Grooming 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #325 – Dress and Grooming. Motion passed unanimously.

I. Action on the approval of revisions to Policy #806 - Child Abuse

1st: Mrs. Errett

2nd: Mrs. Miles

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #806 – Child Abuse. Motion passed unanimously.

J. Action on the approval of revisions to Policy #818 - Contracted Services 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the revisions to Policy #818 – Contracted Services. Motion passed unanimously.

K. Acknowledge the first reading of Policy #317.1 – Educator Misconduct.

The Board acknowledged the first reading of Policy #317.1 – Educator Misconduct.

#### XIX. Miscellaneous

A. Action on the approval of the Memo of Understanding with Fort Cherry Education Association regarding remediation pending final approval of Superintendent/Solicitor

1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Memo of Understanding with Fort Cherry Education Association regarding remediation pending final approval of Superintendent/Solicitor. Motion passed unanimously.

# XX. Executive Session

This item was not held.

XXI. Adjournment

1<sup>st</sup>: Mrs. Errett

2<sup>nd</sup>: Mr. Ursitz

Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board adjourn the meeting of March 21, 2016. Motion passed unanimously and the meeting ended at 9:14 PM.

Tina M. Cottrill, Board President

Lori A. Cowden, Board Secretary